



Republic of the Philippines  
**Department of Education**  
 REGION IX  
**SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY**

# REQUEST FOR QUOTATION

No. : 2024-04-136

April 29, 2024

**To: All Eligible Bidders**

1. Please quote your lowest price inclusive of VAT on the items listed below, subject to the Terms and Conditions of this RFQ. Submit your quotation duly signed by your authorized representative at the DepEd Division of Zamboanga Sibugay, Pangl, Ipil, Zamboanga Sibugay not later than \_\_\_\_\_ Receipt of at least one (1) of this quotation is sufficient to proceed with the evaluation.
2. Term and Conditions
  - a. All entries must be READABLE/ TYPEWRITTEN.
  - b. Please fill up the blank section/ columns (Unit price, total price including the grand total).
  - d. Price validity must be within sixty (60) calendar days.  
**Note:** Mayor's Permit and Tax Clearance must be duly authenticated or certified true copy by issuing Agency and PhilGEPS Certification.
  - c. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment and other services from date of acceptance by the procuring entity.

**FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL**

**MA. COLLEEN L. EMORICHA, EdD., CESO VI.**  
 BAC Chairman

*Note: The Head of the Procuring Entity reserves the right to review the quotation of the bidders and reject any and all bids, declare the failure of the procurement process at any time prior to the contract award or not to award the contract pursuant to existing guidelines, without incurring any liability.*

Please return in sealed envelope and indicate the RFQ number.

Item No.	Unit	Item Specification	Quantity	Unit Price	Total Price
	pcs	Plastic Colored Envelope-Legal_with handle	700		
	set	ID with sling	700		
	box	Marker-Broad (Black)	24		
	pcs	Certificate Holder-A4	300		
	pcs	Notebook	700		
	pcs	Ballpen 0.5	700		
	pck	Hot Stamping Certificate (10s)	50		
	pcs	Manila Paper	700		
	pcs	Construction Paper (Light Color)	100		
		Charged to HRD			
	ABC	192,707.50			
Purpose: <i>Supplies for Division Training of Trainers on MATATAG Curriculum.</i>					
Suppliers Company Name:			Date:		
Address:			Tel. No.:		
TIN Number:			Cell. No.:		
Supplier's Signature Over Printed Name:			Email Add:		
			Fax No.:		



Pangl, Ipil, Zbga. Sibugay  
 (062) 333-5492  
 zamboanga.sibugay@deped.gov.ph  
 depedzamboangasibugay.ph