

**REQUEST FOR QUOTATION**

No. : 2024-10-379

October 30, 2024

**To: All Eligible Bidders**

1. Please quote your lowest price inclusive of VAT on the items listed below, subject to the Terms and Conditions of this RFQ. Submit your quotation duly signed by your authorized representative at the DepEd Division of Zamboanga Sibugay, Pangl, Ipil, Zamboanga Sibugay not later than 04 NOV 2024. Receipt of at least one (1) of this quotation is sufficient to proceed with the evaluation.
2. Term and Conditions
  - a. All entries must be READABLE/ TYPEWRITTEN.
  - b. Please fill up the blank section/ columns (Unit price, total price including the grand total).
  - d. Price validity must be within sixty (60) calendar days.

**Note:** Eligibility requirements must be attach in every Request for Quotation and duly authenticated or certified true copy for the following documents:

- Mayor's Permit
  - Philgeps Registration Member
  - Income/Business Tax Return for ABC's with 500,000.00 and above
  - Omnibus Sworn Statement for ABC's with 50,000.00 (for winning bidder)
- e. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment and other services from date of acceptance by the procuring entity.

**FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL**

3. Quotation that exceeds the Approved Budget for the Contract (ABC) shall be automatically disqualified.

  
**MA. COLLEEN L. EMORICHA, EdD., CESO VI**  
 BAC Chairman

*Note: The Head of the Procuring Entity reserves the right to review the quotation of the bidders and reject any and all bids, declare the failure of the procurement process at any time prior to the contract award or not to award the contract pursuant to existing guidelines, without incurring any liability.*

Please return in sealed envelope and indicate the RFQ number.

Item No.	Unit	Item Specification	Quantity	Unit Price	Total Price
	pax	Venue, Dinner and Pm snacks good for 1 day	160		
		* ENHANCED SOUND SYSTEM, LIGHTS AND STAGE LED WALL			
		* TARPAULIN (SIZE 10x12 FT)			
		* FLOWING COFFEE/MILO/TEA			
		MENU:			
		Dinner - Beef Mechado, Fried Chicken, Sotanghon, Fruits, Drinks			
		Snacks - PM: Burger, Juice			
		Provision of ramps for participants with difficulty on walking and in climbing the stairs like those with disability and senior citizens, well-lighted and ventilated venue and comfort rooms, thermo scanner for temperature check and alcohol for sanitation in the entire duration of the training/activity.			
		CHARGED TO HRD			
	ABC	160,000.00			
Purpose: <b>2024 Gawad Parangal for Division Office Personnel on December 22, 2024.</b>					
Suppliers Company Name:			Date:		
Address:			Tel. No.:		
TIN Number:			Cell. No.:		
Supplier's Signature Over Printed Name:			Email Add.:		
			Fax No.:		

