VACANCY ANNOUNCEMENT

DIVISION/UNIT: Division of Zamboanga Sibugay – DIVISION ZS-ELEM POSITION FFILE Salary Grade: 19 Monthly Salary: ₱51,357.00 Item No.: Salary Grade: 19 Monthly Salary: ₱51,357.00 SP1-570875-2010 SP1-570170-2010 SP1-570170-2010 Monthly Economic Relief Allowance SP1-570170-2010 Productivity Enhancement Incentive Clothing Allowance Cash Gift Year-end bonus Year-end bonus Sobet SECKEVENE Set, the mission, vision, goals and objective of the school, creates an environment that is conducive to teaching-learning process, monitors and assesses the school curculate and accountable for higher learning outcomes Set, the mission wirson, goals and objective of the school, creates an environment that is conducive to teaching-learning process, monitors and assesses the school curculate and accountable for higher learning outcomes Set, the mission wirson, goals and objective of Beachelor S Degree w/ 18 professional education units Education Recher of Elementary Educatio (BEED) on Bachelor S Degree w	BUREAU/SERVICE:		Department of Education -		
POSITION: School Principal I Salary Grade: 19 Monthly Salary: P51,357.00 Item No.: SP1-570875-2010 Wher Incentives/Bonuses: SP1-570875-2010 Monthly Economic Relief Allowance SP1-570170-2010 Monthly Economic Relief Allowance Selfart Grade: Monthly Economic Relief Allowance Clothing Allowance Clothing Allowance Clothing Allowance Cash Gift Year-end bonus Year-end bonus JOB DESCRIPTION Set, the mission, vision, goals and objective of the school, creates an environment that is conducive to teaching-learning process, monitors and assesses the school curriculum and accountable for higher learning outcomes QUALIFICATION: Education Bachelor of Elementary Educatio (BEED) or Bachelor's Degree w/ 18 professional education units Requeries Teacher in-Charge (TLC) for 2 years; or Teacher for 5 years. Training 40 hours of relevant training	DIVISION/UNIT:		Division of Zamboanga Sib	ougay – DIVISION ZS-ELEM	
POSITION: School Principal I Monthly Salary: #51,357.00 Item No.: SP1-570875-2010 Other Incentives/Bonuses: • Monthly Economic Relief Allowance SP1-570170-2010 • Monthly Economic Relief Allowance • Mid-year bonus • Productivity Enhancement Incentive Clothing Allowance • Cash Gift • Year-end bonus • Year-end bonus JOB DESCRIPTION Set, the mission, vision, goals and objective of the school, creates an environment that is conducive to teaching-learning process, monitors and assesses the school curriculum and accountable for higher learning outcomes QUALIFICATIONE Education Bachelor of Elementary Educatio (BEED) or Bachelor's Degree w/ 18 professional education units Experience Teacher-In-Charge (TIC) for 2 years; or Master Teacher (MT) for 2 years; or Teacher for 5 years. Training 40 hours of relevant training					
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	Experience				
Eligibility RA 1080 - T	Training	40 hours of relevant training			
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APPLICATION PROCEDURE

- 1. **Submit** the following documentary requirements to the Personnel Section through the Records Section or send all their scanned pertinent documents through personnel.zambosibugay@deped.gov.ph on or before January 16, 2023 (Monday):
- a. Letter of Intent (addressed to Dr. Jeanelyn A. Aleman, CESO VI, Schools Division Superintendent). Kindly include the position with the corresponding school/office, you are applying for.
- b. Duly accomplished Personal Data Sheet (CSC Form 212 Revised 2017) and Work Experience Sheet. You may download these forms at http://www.csc.gov.ph/2014-02-21-08-28-23/pdf-files/category/861-personal-data-sheet-revised-2017.html
- **c.** One (1) Copy of Eligibility (for CSC Sub-professional, Professional, and other related eligibility)
- or Copy of PRC License with Documentary Stamp (for relevant position/s).
- **d.** Photocopy of the **latest** Transcript of Records
- e. Photocopy of the **3 Performance ratings** for the **last 3 rating periods**
- f. Certificates of relevant trainings and seminars attended,
- g. Certificates of outstanding accomplishments (Outstanding Employee Award, Innovations, Research and Development Projects, Publications/Authorship, and Consultant/Resource Speaker).

NOTE: INCOMPLETE AND LATE SUBMISSION OF DOCUMENTS WILL NOT BE GIVEN FAVORABLE ACTION

The Department of Education-Zamboanga Sibugay adheres to the existing general policy of no discrimination based on gender, civil status, disability, religion, ethnicity or political affiliation.

* Image files will NOT be accepted by the form. Please convert your files to PDF format before you proceed. ** If the link does not redirect you to the online application form, please type the address manually.