## **VACANCY ANNOUNCEMENT**

BUREAU/SERVICE:	Department of Education –	Region IX	
DIVISION/UNIT:	Division of Zamboanga Sibu	ıgay — DIVISION ZS-ELEM	
POSITION PROFILE			
POSITION: TEACHER I	п	Salary Grade: 13 Monthly Salary: ₱31,320.00	
Item No.:		Other Incentives/Bonuses:	
TCH3-570065-2017		Monthly Economic Relief Allowance	
TCH3-571052-2022		Mid-year bonus	
TCH3-570124-2016		Productivity Enhancement Incentive	
TCH3-570304-2015		Clothing Allowance	
TCH3-570149-2016		Cash Gift	
		Year-end bonus	
JOB DESCRIPTION			

Teaches or more grades/levels using appropriate and innovative teaching strategies.

QUALIFICATIONS		
Education	Bachelor's Elementary Education (BEEd); or Bachelor's degree plus 18 professional units in Education	
Experience	Two (2) years	
Training	NONE	
Eligibility	LET / PBET	

## **APPLICATION PROCEDURE**

- 1. **Submit** the following documentary requirements to the Personnel Section through the Records Section or send all their scanned pertinent documents through personnel.zambosibugay@deped.gov.ph on or before July 22, 2023 (Saturday):
- a. Letter of Intent (addressed to Virgilio P. Batan, Jr., CESO VI, Schools Division Superintendent).

## Kindly include the position with the corresponding school/office, you are applying for.

- b. Duly accomplished Personal Data Sheet (CSC Form 212 Revised 2017) and Work Experience Sheet. You may download these forms at http://www.csc.gov.ph/2014-02-21-08-28-23/pdf-files/category/861-personal-data-sheet-revised-2017.html
- c. One (1) Copy of Eligibility (for CSC Sub-professional, Professional, and other related eligibility)
  - or Copy of PRC License with Documentary Stamp (for relevant position/s).
- d. Photocopy of the latest Transcript of Records
- e. Photocopy of the 3 Performance ratings for the last 3 rating periods
- f. Certificates of relevant trainings and seminars attended,
- g. Certificates of outstanding accomplishments (Outstanding Employee Award, Innovations, Research and Development Projects, Publications/Authorship, and Consultant/Resource Speaker).

## NOTE: INCOMPLETE AND LATE SUBMISSION OF DOCUMENTS WILL NOT BE GIVEN FAVORABLE ACTION

The Department of Education-Zamboanga Sibugay adheres to the existing general policy of no discrimination based on gender, civil status, disability, religion, ethnicity or political affiliation.

<sup>\*</sup> Image files will NOT be accepted by the form. Please convert your files to PDF format before you proceed.

<sup>\*\*</sup> If the link does not redirect you to the online application form, please type the address manually.