# VACANCY ANNOUNCEMENT

BUREAU/SERVICE:	Department of Education -	-
DIVISION/UNIT:	Division of Zamboanga Sibu	ıgay – DIVISION ZS-ELEM
POSITION PROFILE		
POSITION: TEACHER	п	Salary Grade: 12 Monthly Salary: ₱29,165.00
Item No.:		Other Incentives/Bonuses:
TCH2-570036-2017		Monthly Economic Relief Allowance
TCH2-570035-2017		Mid-year bonus
TCH2-570469-2022		Productivity Enhancement Incentive
TCH2-570062-2003		Clothing Allowance
TCH2-570406-2021		Cash Gift
TCH2-570450-2021		Year-end bonus
IOB DESCRIPTION		

Teaches or more grades/levels using appropriate and innovative teaching strategies.

QUALIFICATIONS		
Education	Bachelor of Elementary Education (BEEd); or Bachelor's degree plus 18 professional units in Education	
Experience	1 year of relevant experience	
Training	NONE	
Eligibility	LET / PBET	

### **APPLICATION PROCEDURE**

- Submit the following documentary requirements to the Personnel Section through the Records Section or send all their scanned pertinent documents through personnel.zambosibugay@deped.gov.ph on or before January 16, 2023 (Monday):
- a. Letter of Intent (addressed to Dr. Jeanelyn A. Aleman, CESO VI, Schools Division Superintendent).

## Kindly include the position with the corresponding school/office, you are applying for.

- Duly accomplished Personal Data Sheet (CSC Form 212 Revised 2017) and Work Experience Sheet. You may download these forms at http://www.csc.gov.ph/2014-02-21-08-28-23/pdf-files/category/861-personal-data-sheet-revised-2017.html
- c. One (1) Copy of Eligibility (for CSC Sub-professional, Professional, and other related eligibility)
  - or Copy of PRC License with Documentary Stamp (for relevant position/s).
- Photocopy of the latest Transcript of Records
- e. Photocopy of the 3 Performance ratings for the last 3 rating periods
- Certificates of relevant trainings and seminars attended,
- Certificates of outstanding accomplishments (Outstanding Employee Award, Innovations, Research and Development Projects, Publications/Authorship, and Consultant/Resource Speaker).

#### NOTE: INCOMPLETE AND LATE SUBMISSION OF DOCUMENTS WILL NOT BE GIVEN FAVORABLE ACTION

The Department of Education-Zamboanga Sibugay adheres to the existing general policy of no discrimination based on gender, civil status, disability, religion, ethnicity or political affiliation.

<sup>\*</sup> Image files will NOT be accepted by the form. Please convert your files to PDF format before you proceed.

<sup>\*\*</sup> If the link does not redirect you to the online application form, please type the address manually.