VACANCY ANNOUNCEMENT

BUREAU/SERVICE:	Department	of Education – Region IX	
DIVISION/UNIT:	Division of Z	amboanga Sibugay – TUNGAWAN NHS	
POSITION PROFILE			
POSITION: TEAC	HER I	Salary Grade: 11 Monthly Salary: ₱27,000.00	
Item No.:		Other Incentives/Bonuses:	
TCH1-570667-2003		Monthly Economic Relief Allowance	
TCH1-571649-2018		Mid-year bonus	
		 Productivity Enhancement Incentive 	
		Clothing Allowance	
		Cash Gift	
		Year-end bonus	
JOB DESCRIPTION			
	Teaches or mo	ore grades/levels using appropriate and innovative teaching strategies.	

QUALIFICATIONS

Education	Bachelor of Secondary Education (BSEd); Bachelor's degree plus 18 professional units in Education with proper major		
Experience	NONE		
Training	NONE		
Eligibility	LET / PBET		

APPLICATION PROCEDURE

- 1. **Submit** the following documentary requirements to the Personnel Section through the Records Section or send all their scanned pertinent documents through personnel.zambosibugay@deped.gov.ph on or before January 16, 2023 (Monday):
- a. Letter of Intent (addressed to **Dr. Jeanelyn A. Aleman, CESO VI**, Schools Division Superintendent).

Kindly include the position with the corresponding school/office, you are applying for.

- b. Duly accomplished Personal Data Sheet (CSC Form 212 Revised 2017) and Work Experience Sheet. You may download these forms at http://www.csc.gov.ph/2014-02-21-08-28-23/pdf-files/category/861-personal-data-sheet-revised-2017.html
- c. One (1) Copy of Eligibility (for CSC Sub-professional, Professional, and other related eligibility)
 - or Copy of PRC License with Documentary Stamp (for relevant position/s).
- d. Photocopy of the latest Transcript of Records
- e. Photocopy of the 3 Performance ratings for the last 3 rating periods
- f. Certificates of relevant trainings and seminars attended,
- g. Certificates of outstanding accomplishments (Outstanding Employee Award, Innovations, Research and Development Projects, Publications/Authorship, and Consultant/Resource Speaker).

NOTE: INCOMPLETE AND LATE SUBMISSION OF DOCUMENTS WILL NOT BE GIVEN FAVORABLE ACTION

The Department of Education-Zamboanga Sibugay adheres to the existing general policy of no discrimination based on gender, civil status, disability, religion, ethnicity or political affiliation.

^{*} Image files will NOT be accepted by the form. Please convert your files to PDF format before you proceed.

^{**} If the link does not redirect you to the online application form, please type the address manually.